



Stotfold Town Council Art Exhibitions – Terms and Conditions

Effective: January 2026

1. Registration

1.1 Artists and groups must be registered and must accept these Terms and Conditions before exhibiting any artwork.

1.2 Time slot allocation is managed by the Stotfold Town Council Community Engagement Team. While every effort will be made to accommodate preferred times, allocations are made on a first come, first served basis.

1.3 Exhibitions will run for the duration of one school term. It is the sole responsibility of the artist or group to deliver, install, and collect all artwork at the agreed times.

1.4 Artists or groups may provide information about themselves to be displayed alongside their artwork. All images, artwork, and text remain the property of the artist; however, by participating, the artist grants Stotfold Town Council permission to use this material for marketing and promotional purposes, including social media and printed materials, without the need for additional approval.

2. Space and Display Conditions

2.1 Artists and groups must ensure that all artwork, display materials, and equipment are safe, secure, and suitable for public spaces.

2.2 All artwork must be family friendly and appropriate for display.

2.3 Artists and groups may sell their work after the exhibition period. Stotfold Town Council will not be involved in any financial transactions between the artist or group and third parties. Any artwork for sale must clearly state pricing and contact details within the artist information provided.

3. Reserved Rights of Stotfold Town Council

3.1 The Community Engagement Team reserves the right to request the removal of any artwork or material deemed not to align with the ethos or values of Stotfold Town Council.

3.2 The Community Engagement Team reserves the right to refuse any application or display.

3.3 Preference may be given to Stotfold residents where possible.



3.4 Appeals against decisions must be submitted in writing to the Town Clerk within 28 days of notification.

3.5 Stotfold Town Council accepts no responsibility or liability for loss, theft, or damage to artwork at any stage, including transport, installation, display, or removal.

4. Marketing and Promotion

4.1 Stotfold Town Council will support the marketing of events. Artists and groups are encouraged to promote the exhibition through their own channels using accurate and up-to-date information.

4.2 Promotion may include social media, printed materials, posters, and leaflets.

Participation in any exhibition constitutes acceptance of these Terms and Conditions.

By signing below, I agree to the terms of this agreement as detailed.

Exhibitor Signature: _____

Name (print): _____

Date: _____